

**Faculty of Science**  
**Science Safety and Health Committee Minutes**  
**December 16, 2022 online**  
**Attendance August 2022 – June 2023**

Y=Present

P=Proxy received

A=Absent

<b>Name</b>	<b>Area</b>	Aug 17	Sep 23	Oct 21	Nov 18	Dec	Jan	Feb	Mar	Apr	May	Jun
Sonia Walczak	VTEC	A	Y	Y	Y	A						
Tara Geiger	VTEC	A	P	P	P	P						
Kathy Baethke	Biology tech-Co-chair	Y	Y	Y	Y	Y						
Christine Petersen	Biology	Y	Y	Y	Y	Y						
Michelle Boham	Chemistry tech	Y	Y	Y	Y	Y						
Christina Mohr	Chemistry (recorder)	A	Y	Y	Y	P						
Nisha Puthiyedth	Computing Science	A	Y	Y	P	Y						
Yan Yan	Computing Science	A	O	N		L	E	A	V	E		
Catharine Tatarniuk	Engineering	Y	P	P	P	P						
Abril Fink	Engineering tech		Y	Y	Y	Y						
Nancy Van Wagoner	Geology	A	A	A	A	Y						
Yehia Mahmoud	Math	A	Y	A	A	A						
Joanna Urban	Microbiology-Co-chair	Y	Y	Y	Y	A						
Sheri Watson	NRS	A	Y	P	Y	A						
Colin Taylor	Physics	A	Y	Y	Y	A						
Janine Rostron	Respiratory Therapy	Y	Y	Y	P	Y						
Christine Miller	UEPrep	A	A	A	A	Y						
<b>Resource members</b>												
Stephanie Lawrence	OSEM	Y	Y	A	A	Y						
Sarah Martin	Health Safety Manager	A	A	A	Y	Y						
Tara Langley	Recorder	Y	Y	Y	left	com	mit	tee				
Corinne Petersen	Administrative Rep	A	A	Y	Y	A						
Henry Chan	OSEM	Y	Y	Y	Y	Y						

1. **Call to order:** (time) 1:02 pm

2. **Motion to adopt agenda by:** Abril Fink      **Seconded by:** Nancy Van Wangoner

3. **Review of Minutes from November 18, 2022**

- **Motion to adopt November 18, 2022, minutes by:** Christine Petersen    **Seconded by:** Abril Fink

4. **Old Business**

a) **Inspections Training (OSEM)**

- Just getting organized. When courses come up we will send an invitation.  
In progress

- b) WHMIS 2015 training for science students – Sarah
  - The departments have decided they want to implement and it will start next fall term. Each department decides how they want to implement it. In moodle? Encourage students to take it and its free.
- c) Instructor Responsibilities in labs and classrooms – Kathy (Bio), Chem?, Phys?
  - Discussion about inspections and some instructors didn't want us peeking in. Up to the instructor now to do the safety check when students are in the classroom. No point in doing an inspection when students are not there. I have printed off a copy for biology into plastic sheets that will put on desks. Abril will do that for Physics, Michelle for Chemistry and Nancy for Geology. Kathy will do a check of the Geology labs while students are in there.
- d) Update TOR mini committee (Kathy, Nisha, Colin)
  - We have a mini copy of JOHSC and we are using that. We will bring it to the next meeting so people can comment on it.
- e) Eyewash Stations – S172 and S274 – Michelle
  - S172 is installed. S274 is installed at the side of the fumehood.

## 5. New Business

- a) Formaldehyde use at TRU – Discussed at Dept meetings?
  - Biology talked about it and we have phased it out. Kathy found some (former Faculty left it) and it has since been removed. NRS? **Action: Kathy will ask Sheri or Dallas.**
- b) F2F meetings tabled for new year (2023) Keep Third Friday at 1pm?
  - Nancy rather keep online. Suggestions: JOHSC is doing one in-person meeting per quarter. So perhaps hybrid or alternate meetings. Re-address at our next meeting. **Action: Kathy will send out a poll to find a new meeting time.**
- c) Inspections
  - Outdoor inspection. Nisha has not done any yet. Tara and Nisha may do one on Monday. Update at the next meeting.
- d) Reporting elevator issues – Henry
  - Elevator issue in the clocktower and it was not coming even with the floor and then someone tripped. It was a known issue but please report any elevator issues. They are checked every year. Facilities keeps track of this. Kathy will ask Facilities for the elevator safety documents. We are working with Marcom on signage for elevators.

- e) Eyewashes – Henry
- Science technicians will be responsible for checking eye washes and showers in the building. Please check expiry of the solution. Every month the showers and eye washes need to be checked. Run them and check that the flow and temperature is ok. Turn them on and just make sure they work. Henry does the official flow and temperature check once a year. **Action: Kathy will check if an extra eye wash station needs to be added in the hallway between Ann and Mark’s lab. Action: Isaac will check the cracked eye wash bottle in the chemical storage room.**
- f) Waste pick-up
- Henry going to the chemical storage room to check the waste. The pick-up will likely be next week. It will go out soon if not next week. Sarah asked that instructors are asked to properly label waste with actual chemical names as opposed to halogenated or non-halogenated. That is not descriptive enough for the pick-up guys and it greatly increases costs if we are not sure what is in the waste. Sarah mentioned that we cannot take anything biologically related. **Action: Kathy will get a label maker for Biology.**
- g) Barefoot student in science building
- Kathy asked if students should be allowed without footwear. Sarah mentioned that shoes absolutely need to be worn. The science building is currently under renovation. This should be brought to student affairs. Does TRU have a shoe policy? **Action: Kathy will find out the student’s name and pass that on to student affairs or ask the instructor to do so.**
- h) Incident Report – Henry
- Slips and trips in November with the snow and ice. Put in a request through Archibus. There was a near miss in Trades with a contractor with a garage door almost being closed on them. Make sure contractors are aware of their surroundings. Sarah reminded us of what a lockout would be when it comes to equipment. Removing the energy source before doing something with equipment. Christine Miller said there was a live wire hanging down being a safety hazard. Christine was asked is there a different place to report a safety hazard. She filled in an Archibus and then she called Facilities and the woman at Facilities was a little upset and mentioned that this had been called in several times. Sarah confirmed that Christine did the correct thing and Archibus is our method to report these kinds of things.

6. Meeting adjourned: 1:51pm

Next meeting: January 20, 2023 @ 1pm