

**PUBLIC MEETING OF THE
BOARD OF GOVERNORS**

Friday, May 29, 2015

Minutes of the In Camera Meeting of the Thompson Rivers University Board of Governors, held in the Clock Tower Boardroom, commencing at 1:00 pm.

Board Present: Brian Ross (Chair), Paul Dagg (Vice-Chair), Alan Shaver, Rob Anderson, Brenda Aynsley, Bob Holden, Hoberly Hove, Hafiz Rahman, Jim Thomson, Guenter Weckerle, Eric Youd

Board Regrets: Blessing Chiduuro, Tsungai Mhembere, Wally Oppal, Ruth Williams

Executive and Others Present: Paul Manhas (Associate Vice-President, Finance), Matt Milovick (Vice-President, Finance and Administration), Christopher Seguin (Vice-President, Advancement), Scott Blackford (Legal Counsel), Kathy Meisters (Assistant to General Counsel—Recording)

HEADING	ITEM / DISCUSSION	ACTION
CALL TO ORDER	The Chair called the meeting to order at 1:25 p.m.	
ADOPTION OF AGENDA	<i>On motion duly made and adopted it was RESOLVED that the Agenda be adopted as presented.</i>	
RECOGNITION OF EXCELLENCE	<u>Accounting Student competitions</u> R. Anderson introduced Tony Bell, faculty member at TRU, who explained that the accounting students were involved in case competitions. As part of the competition, they produced YouTube videos on accounting, which received 1.5 million views. A presentation was then made by two of the students. B. Ross thanked and congratulated the students.	
APPROVAL OF MINUTES	<u>Minutes of March 27, 2015</u> <i>On motion duly made and adopted it was RESOLVED that the minutes be adopted as proposed.</i>	

HEADING	ITEM / DISCUSSION	ACTION
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BUSINESS ARISING FROM MINUTES There was no business arising.

REPORT FROM THE AUDIT COMMITTEE J. Thomson, Committee Chair, reported on behalf of the Audit Committee.

Audited Financial Statements

The Chair reported that the Audit Committee met on May 25, reviewed the audited financial statements and full audit by KPMG, and is recommending approval of same by the Board.

On motion duly made and adopted it was RESOLVED that the audited financial statements be approved as proposed.

2014/15 FTE Summary and Enrolment Audit

J. Thomson reported that the Audit Committee reviewed the FTE summary and enrolment audit report at their meeting on May 25, and recommends approval of the report by the Board.

On motion duly made and adopted it was RESOLVED that the FTE summary and enrolment audit report be approved as proposed.

REPORT FROM THE FINANCE COMMITTEE Committee Chair B. Holden delivered the report from the Committee.

Actual Operating Result 2014/2015

The Finance Committee Chair reported that the University was right on budget and that there were no significant changes to note.

Engineering Transfer Program Tuition Fee

B. Holden reported that notice of motion had been served on March 27 regarding these tuition fees.

On motion duly made and adopted it was RESOLVED that the Engineering Transfer Program tuition fees be approved as proposed.

Adult Basic Education Tuition Fees

M. Milovick provided background regarding this proposed tuition fee. C. Seguin explained that Financial Aid and Awards will work with students to help them access the grants.

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On motion duly made and adopted it was RESOLVED that the new domestic tuition fee for Adult Basic Education and English as a Second or Additional Language courses (as per a list that was included with the agenda package) be set at the government maximum of \$1,600/full-time semester and that this be prorated for part-time students.

2015/2016 Budget

M. Milovick delivered a presentation on the proposed budget.

On motion duly made and adopted it was RESOLVED that the 2015/2016 budget be approved as proposed.

Wells Gray Land Donation

This matter was postponed to the next Board meeting.

C. Myers

Notice of Motion: Millwright Foundation Program Tuition Fees

M. Milovick provided notice of motion for these proposed tuition fees, as follows:

C. Myers

That the tuition for the Millwright Foundation Program be set at \$2,937.60 plus applicable ancillary fees and TRUSU fees.

Notice of Motion: Certificate in Water and Wastewater Utilities (CWWU) and the Diploma in Water and Waste Technology (DWWT)

M. Milovick provided notice of motion for these proposed tuition fees, as follows:

C. Myers

That the international tuition fee for the CWWU and DWWT be set as follows:

- *Year One: CAD\$19,750.00 (\$9,875 per term)*
- *Year Two: CAD\$15,800.00 (\$7,900 per term)*
- *Lab fees be set at equivalent to domestic lab fees (currently \$76.50 per semester)*
- *Plus applicable ancillary and TRUSU fees*

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REPORT FROM THE GOVERNANCE AND HUMAN RESOURCES COMMITTEE	<p>H. Hove, Chair of the Committee, reported on the following two matters on behalf of the Committee:</p> <p><u>Communication Strategy</u> H. Hove explained that the Communication Strategy was provided for information.</p> <p><u>Board Code of Conduct</u> H. Hove asked that the Board approve the revisions to the Code of Conduct.</p> <p><i>On motion duly made and adopted it was RESOLVED that the revisions to the Board Code of Conduct be approved as proposed.</i></p>	C. Myers
NEW BUSINESS	There was no new business to report.	
PRESIDENT'S REPORT	<p><u>Written reports from the Office of the President for the months of April 2015 and May 2015</u> The President highlighted elements of his reports including multi-faith space, Wolfpack achievements, and the Three-Minute Thesis (3MT) competition. He also acknowledged a thank you letter sent by a student from the Dream House Program in carpentry. The letter acknowledged Hand Bajma and Tim Kasta of the YMCA and TRU.</p>	
SENATE REPORT	<p><u>Report to the Board of Governors from Senate meeting of May 25, 2015</u> A. Shaver reported that all items in the report were approved by Senate.</p> <p><i>On motion duly made and adopted it was RESOLVED that, on the recommendation of Senate, the new programs (Bachelor of Education [Secondary] STEM and Master of Nursing) and new courses be approved as proposed.</i></p>	
REPORTS AND DISCUSSION	<p><u>Occupational Health and Safety Quarterly Report</u> M. Milovick advised the Board of the emergency exercise in mid-May which took 18 months of planning. He explained that it involved fire, ambulance, and emergency services, and thanked everyone involved, particularly Stacey Jyrkkanen,</p>	

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CORRESPONDENCE Manager of Health and Safety.
Letter from Northwest Commission on Colleges and Universities regarding scheduling the evaluation for Candidacy for Accreditation
 B. Ross explained that the Commission will be coming to TRU in the spring of 2016 after they have received the final report from the University. This matter will be added to the agenda for the December Board meeting.

PRESENTATIONS 2014-2015 Summary of Board Activities
 B. Ross congratulated the Board for the work they had done in the last year.

NEXT BOARD MEETING It was noted that the next meeting is September 25, 2015.

ADJOURNMENT The meeting adjourned at approximately 2:40 p.m.

ACTION ITEM	FROM	RESPONSIBLE	STATUS
Wells Gray Land Donation — add to agenda for meeting of September 25, 2015	May 29, 2015	C. Myers	Completed
Notice of Motion: Millwright Foundation Program Tuition Fees — add to agenda for meeting of September 25, 2015	May 29, 2015	C. Myers	Completed (approved at Executive Committee meeting of July 13, 2015)
Notice of Motion: Certificate in Water and Wastewater Utilities (CWWU) and the Diploma in Water and Waste Technology (DWWT) — add to agenda for meeting of September 25, 2015	May 29, 2015	C. Myers	Completed (approved at Executive Committee meeting of July 13, 2015)
Board Code of Conduct — update in Board manual	May 29, 2015	C. Myers	In progress
Letter from Northwest Commission on Colleges and Universities regarding scheduling the evaluation for Candidacy for Accreditation— add to agenda for meetings of September 25 and December 4, 2015	May 29, 2015	C. Myers	In progress